



SOUTH BAYLO UNIVERSITY

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2018 DAAPP BIENNIAL REVIEW

In accordance with the Drug-Free Schools and Communities Act and Part 86 of the U.S. Code of Federal Regulations, this report provides an analysis of the required biennial review of South Baylo University (SBU)'s Drug and Alcohol Abuse Prevention Program (DAAPP). The Biennial Review team of the Management Council is responsible for reviewing the requirements and goals of the Drug-Free Schools and Campuses Regulations and collects campus information to evaluate the program and produce the Biennial Review, including recommendations for future action.

SBU DAAPP was distributed to all students, faculty, and staff by email on Oct 12, 2018. (See **Exhibit 1- DAAPP Email**)

The Biennial Review Team is inclusive, but not limited to, the following

- Yukari Nishioka, Personnel Director
- Mishelle Oh , Student Services Coordinator
- Sandjaya Tri, Clinic Director, Anaheim Campus
- Deuk Shin Jang, Clinic Director, Los Angeles campus

The Biennial Review team has the following two objectives in preparing the report:

1. Determine the effectiveness and implement any needed changes to the DAAPP.
2. Ensure the campus consistently enforces the disciplinary sanctions for violating standards of conduct.
3. Investigate and implement new processes to improve campus awareness

Data sources utilized for this review included the crime statistics listed in the 2017 Annual Security Reports (ASR) for both campus locations, incident records collected from the Student Services Departments, communication with local police departments.

South Baylo University is committed to an environment which supports the academic success and health of our students. Alcohol use and abuse or the use of illicit drugs by our students and employees may be harmful to the user and harmful to the educational environment. In keeping with the University Mission Statement and in compliance with Federal and State regulations, South Baylo University is committed to an environment that must be conducive to learning, to maintaining a safe, healthy, lawful, and productive working and educational environment for its students and employees. (See **Exhibit 2- Student Awareness**)

In October of 2018, the Biennial Review team met with the sole purpose of reviewing the current DAAPP status and collaborates on methods of improvement. Recent law changes were discussed, as well as methods to improve standards of conduct on campus. (See **Exhibit 3-**

Meeting Minutes and Exhibit 4- DAAPP Policy). South Baylo University prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on School property or as part of any SBU sponsored activity. The program included:

1. Description of legal sanctions under federal, state, or local law for the unlawful possession, use, or distribution of illicit drugs and alcohol;
2. A clear statement of disciplinary sanctions SBU will impose on students and employees for violations of the standards of conduct;
3. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
4. A description of the drug and alcohol counseling and treatment resources available to students and employees (**See Exhibit 5- Resource Hotline Information**);
5. The guidelines for the policy dissemination to students and employees; and
6. Guidelines for preparing the annual review of SBU Drug and Alcohol Prevention Program and policies to determine program effectiveness, consistency of policy enforcement, and measures to identify necessary program changes.

The Management Council discussed the strengths and weaknesses of the programs in place at SBU to ensure its compliance with the Drug-Free Schools and Communications Act and Amendment for the calendar year 2017.

A review of the statistics noted the following:

Student Incident Reports – Drugs

Year	Number of Offences	Sanctions/Outcomes
2017	0	Not Applicable
2016	0	Not Applicable

Student Incident Reports – Alcohol

Year	Number of Offences	Sanctions/Outcomes
2017	0	Not Applicable
2016	0	Not Applicable

Employee Incident Reports – Drugs and Alcohol

Year	Incidents at workplace	Sanctions/Outcomes
2017	0	Not Applicable
2016	0	Not Applicable

A thorough review of the policy documents found the followings:

1. SBU is in compliance with the regulations.
 - a. There is a DAAPP in place directed towards the prevention of illicit drugs and the misuse of alcohol and drugs.
 - b. The DAAPP describes the legal sanctions under federal, state, and local law for unlawful possession, use, or distribution of illicit drugs and alcohol.
 - c. The DAAPP gives a clear statement of sanctions that SBU will impose on students and employees for violations of the standards of conduct.
 - d. The DAAPP contains a description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
 - e. SBU has a plan to distribute its DAAPP to all employees and students via e-mail and the school website on an annual basis.
 - f. The DAAPP has guidelines for preparing the Biennial Review and determining the program's effectiveness, consistency of policy enforcement, and measures to identify necessary program changes.
 - g. SBU will need resources available to those seeking help with drug or alcohol problems. Information regarding professional counselors available near schools will be kept at the clinic and the administration office.
2. During this period the Management Council recommended that Student Services Coordinators at the both school locations get more actively involved in monitoring incidents related to drugs and alcohol and prepare the campus security reports in time. Ideas such as campus wide Red-Ribbons week observance, increased campus awareness flyers will be posted, reaffirmation statements will be provided to employees.
3. During this period the Management Council recommended that the Personnel Director will prepare for employee reports related to drugs and alcohol.
4. Increased efforts will be made to involve staff and students in collective education on the resources available to those in need or at risk for drug or alcohol dependency.
5. SBU will seek methods of partnership with local services and mental health resources to serve the campus community with prevention methods.

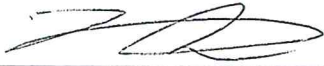
Effectiveness of the DAAPP

1. After reviewing the DAAPP, the review team noted that there was no student incidents

involving alcohol.

2. After reviewing the DAAPP, the review team noted that there was no student incidents involving drugs.
3. After reviewing the DAAPP, the review team noted that there was no employee incidents involving drugs and alcohol.
4. The DAPP review team makes recommendations to add resources available to those seeking help with drug or alcohol problems.

The Biennial Review Team



Yukari Nishioka

OCT 01 2018

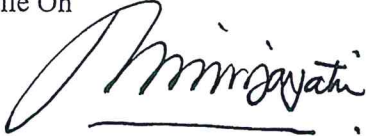
Date



Mishelle Oh

OCT 01 2018

Date



Sandjaya Tri

OCT 01 2018

Date




Deuk Shin Jang

OCT 01 2018

Date

This Report is approved by the President Edwin Follick.



Edwin Follick

OCT 01 2018

Date