



FINANCIAL INFORMATION



Tuition and Fee Schedules

The University operates on a schedule of four (4) quarters per calendar year. Each quarter includes ten (10) weeks of study. Tuition and fees are due and payable upon completion of registration. A grace period is available making tuition and fees due and payable by Wednesday of the second week of each quarter. There is a penalty for late payment of tuition and fees.

Items	Fees
Tuition per Quarter Unit (Master’s program)	\$126*
Internship Fee per Hour	\$8
Late Add Fee	\$15
Application Fee (Non-Refundable)	\$100
Transfer Credit Evaluation/Processing Fee	\$50
Registration Fee (per Quarter) (Non-Refundable)	\$55
Student Technology & Computer Fee (per Quarter)	\$10
Late Registration Processing Fee	\$150
Make-up Examination Fee	\$50
CCE Retake Exam Fee	\$50
Challenge/Placement Exam Fee per exam and per course	50% of course tuition fee
Returned Check Fee	\$20
Transcript Fee	\$5 for current \$7 for withdrawal \$7 for graduate
Catalog Fee	\$10
Malpractice Insurance, when applicable	\$50
Parking Permit per Quarter	\$10
Evaluation Fee & Graduation Fee	\$200
Initial Issuance of I-20 Form Upon Acceptance for Enrollment	N/C
Issuance of I-20 form for extended stay to complete studies	\$20

Note:

*Tuition is subject to change annually in accordance with the economic index. The tuition change will be published at least two quarters before its effective date.



**Total Costs of Programs (12 QUARTERS)**

ITEMS	Amount
Tuition	\$ 26,712
Internship/Residency/Clerkship	\$ 7,680
Registration Fee	\$ 660
Books & Supplies (Estimate)	\$ 1,500
Malpractice Insurance (Estimate)	\$ 300
Other Fees (Estimate)	\$ 350
Total Costs:	\$ 37,202

Payment Policies

After registration and payment of the registration fee, students must pay 50% of the tuition and fees prior to the beginning of the quarter. The remaining 50% of the tuition and fees must be paid during the grace period ending on Wednesday of the 2nd week of the quarter (last day to Add and Drop). Late payment of the remaining 50% tuition and fees is subject to a penalty.

Financial Aid

Financial aid is the monetary assistance provided to students for education costs in the form of scholarships, grants, part-time employment and/or loans.

SCHOLARSHIPS are awarded on the basis of academic excellence and talent. Scholarships do not have to be repaid.

GRANTS are awarded through the following programs to students who demonstrate need: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG) and state funded Cal Grant (available to California residents). In addition, SBU provides an amount of its own funds for grants and scholarships for both need and non-need students. Unlike loans, grants do not have to be repaid.

WORKSTUDY programs enable students to work part-time on campus and earn money to help pay for college related expenses.

LOANS are borrowed funds that must be repaid. There are low interest Federal Stafford student loans, Federal PLUS parent loans and alternative loans. Federal student loans do not require repayment until the student is no longer enrolled in college at least half-time.



**• Veteran's Administration of Educational Benefits**

The University's programs are approved for the training of veterans and eligible individuals under U.S. Code Title 38. Any honorably discharged veteran of the US armed forces is eligible to receive educational benefits by submitting an application from the Veteran's Representative (Financial Aid Officer) located in the Financial Aid Office. Rules and regulations associated with this type of educational benefit are also available for students' review.

• Federal Work Study (FWS) Program

The Federal Work Study (FWS) program is federally and institutionally funded. FWS is designed to provide students with financial support to pay the costs of education at the University. Students are compensated via regularly scheduled paychecks. The Financial Aid Office coordinates all on and off campus student employment under the Federal Work Study program. Applications are accepted on an ongoing basis.

Student Eligibility for Financial Aid

To receive aid from the programs discussed in this catalog, the applicants must have financial need and:

- have a high school diploma or a General Education Development (GED) certificate, or pass an independently administered test approved by the U.S. Department of Education, or meet other standards the State of California establishes that are approved by the Department;
- be enrolled as a regular student;
- be a U.S. citizen or eligible non-citizen;
- have a Social Security Number;
- make satisfactory academic progress, and register with the Selective Service, if required.

Deferment of Tuition

The University may grant tuition deferments for students who fall into one of the following categories:

1. Recipients of Financial Aid
2. VA benefits directly payable to the University
3. State rehabilitation benefits directly payable to the University

Refund Policy (Buyer's Right to Cancel Policy)

A student may cancel an enrollment agreement at any time on or before the first day of instruction without penalty. The student will receive a full-tuition refund (except for the paid fees). Students who have completed 60% or less of the ten (10) week quarter will receive refunds on a pro rata basis. The refund will be the amount of tuition paid multiplied by a fraction, with the numerator as the number of class hours the student has not attended but paid for, and the denominator as the total number of class hours (credit units x 10) for which the student has paid.





The student will not receive a tuition refund after more than 60% of the instruction of a course has been conducted.

Except for tuition, all other charges and fees paid at the time of enrollment are non-refundable. Books, textbooks, and other materials purchased by the student at the University's bookstore are the property of that student.

The University will neither accept return of purchased materials, nor make refunds for services. To receive a tuition refund, a student must submit in writing a dated and signed request for withdrawal. The refund formula above shall be based on the day the University's office receives the withdrawal notice from the student. Verbal, e-mail, or telephone withdrawal notices will not be accepted. No refunds may be disbursed to a student until the Financial Aid Program has been repaid.

The University is obligated to repay the following funds: Title IV Sources: Unsubsidized Federal Stafford Loans, Subsidized Federal Stafford Loans, Cal Grants, and Scholarships. Refunds will be determined by the percentage of tuition contributed by that source.

Return of Federal Title IV Funds

SBU is required to recalculate federal financial aid eligibility up through 60 percent of the quarter for students who withdraw, drop out, are dismissed, or take a leave of absence. Recalculation is done from the actual date the student begins the University up through the last day of recorded attendance. The refund calculation is based on formulas that determine the amount of aid earned and the amount of aid to be returned. The formulas used for recalculation can be obtained from SBU Financial Aid Office.

Federal refund calculations are completely separate from SBU tuition refund policy. Therefore, you may still owe funds to the school to cover unpaid institutional charges. SBU will also charge you for any Title IV program funds that SBU was required to return. Federal Title IV funds are always returned in the order mandated by the U.S. Department of Education. That order is:

1. Unsubsidized Stafford Loan
2. Subsidized Stafford Loan
3. Federal Pell Grant
4. FSEOG
5. State Grants

Note: The Federal Title IV Refund Calculations only apply to withdrawals from all classes. However, if a student changes his or her enrollment status, and if there is an adjustment made to her or his tuition charge, the Financial Aid Office may recalculate the student Cost of Attendance Budget to see if her or his aid eligibility has changed.





Scholarship Opportunities

ACADEMIC EXCELLENCE SCHOLARSHIP AWARD

- SBU awards scholarship to one (1) student in each language program of each campus every quarter.
- A total of six (6) scholarships are awarded each academic quarter.
- The scholarships are awarded based on the following:
 1. *Completed at least two (2) quarters of full-time study at the University*
 2. *Earned a cumulative quarter grade point average (CGPA) of 3.75 or higher.*
 3. *Involved in activities and/or services to fellow students, the University, and the AOM profession.*
 4. *Demonstrated a genuine need for financial assistance.*
- Prospective recipients are encouraged to submit an application to the appropriate Program Student Advisor by the finals week of the academic quarter.
- Scholarship Award Committee reviews and evaluates the applications.
- Appropriate Program Advisor will notify the student of the award by the first week of the following academic quarter.
- The Academic Dean presents the scholarships to students during the quarterly Student Council Orientation for new students.
- Qualified students may not receive more than three (3) scholarships during his/her tenure at the University.

CLINIC EXCELLENCE SCHOLARSHIP AWARD

- SBU awards scholarship to three (3) interns in each campus every quarter.
- A total of six (6) scholarships are awarded each academic quarter.
- The scholarships are awarded based on the following:
 1. *Completed all requirements for entering Observation Phase of the Clinic Internship as a full-time student at the University.*
 2. *Earned a cumulative quarter grade point average (CGPA) of 3.75 or higher.*
 3. *Recommended by the Clinic Supervisors.*
 4. *Dressed professionally and appropriately at all times.*
 5. *Complied with Clinic Rules & Regulations, including prerequisites, CNT, HIPAA, & OSHA.*
 6. *Actively recruited patients for the SBU Clinics.*
 7. *Involved and collaborated in activities and/or services to fellow interns, the University, and the AOM profession.*
 8. *Demonstrated a genuine need for financial assistance.*
- Prospective recipients are encouraged to submit an application to the Director of Clinics or the Associate Clinic Director by the finals week of the academic quarter.
- The Director of Clinics or the Associate Clinic Director will notify the intern by the first week of the following academic quarter.
- The Director of Clinics or the Associate Clinic Director presents the scholarships to interns during the quarterly Student Council Orientation for new students.
- Qualified interns may not receive more than two (2) scholarships during his/her tenure at the University.

**ALUMNI ASSOCIATION SCHOLARSHIP AWARD**

- From time to time, SBU alumni may donate scholarship funds for students in a particular language program.
- The Scholarship Award Committee reviews the criteria for awarding the scholarship.
- The President presents the scholarships to students in the specified language program during the quarterly Student Council Orientation for new students.

SPECIAL SCHOLARSHIP AWARD

- From time to time, SBU may receive funds from anonymous donors to assist particular students financially.
- The Scholarship Award Committee reviews the criteria for awarding the scholarship, if the recipient is not designated by the donor.
- The President presents the scholarships to the designated students in the specified language program during the quarterly Student Council Orientation for new students.

STUDENT COUNCIL SCHOLARSHIP AWARD

- From time to time, Student Councils may receive funds from anonymous donors to assist particular students financially.
- The Student Council, together with the Scholarship Award Committee, will designate the recipient for the awards.
- The Student Council President presents the scholarships to the designated students during the quarterly Student Council Orientation for new students.

PRESIDENT SCHOLARSHIP AWARD

- From time to time, the President awards scholarship in unspecified amounts to exceptional students whose performance in academics, involvement in student activities, and services to the University and the AOM profession exceed above and beyond the basic requirements.
- The President presents the scholarships to the students during the quarterly Student Council Orientation for new students.

